

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Director of Emergency Management Joe Carpenter, Maintenance Supervisor Mark Minier, Planning Director Chris Roenning, Larson Design Group Representative Josh Glace, and SEDA-COG representative Melissa Matthews.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the July 19, 2022, Commissioners' Meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

The Chief Clerk opened the following sealed bids received for engineering services for the Emergency Communications Tower Project:

Company	Project Design / Specifications	Project Construction Supervision	Total Lump Sum	Cost for Additional Meetings
Stahl Sheaffer Engineering 106 North High Street, Selinsgrove, PA 17870	\$64,500.00	\$12,500.00	\$77,000.00	\$750.00
Colliers Engineering & Design 2000 Midlantic Drive, Ste. 100, Mount Laurel, NJ 08054	\$85,000.00	\$53,000.00	\$138,000.00	\$1,500.00
MCM Consulting Group, Inc. 328 Innovation Blvd., Ste. 210, State College, PA 16803	\$40,000.00	\$60,000.00	\$100,000.00	Not Quoted

The Chief Clerk opened the following sealed bids received for the Mattern Building Retaining Wall Project:

Company	Total Lump Sum
Insinger Excavating, LLC. 1099 Route 220, dushore, PA 18614	\$33,090.00
MAC Builders & Design, Inc. 76 Wyalusing New Albany Road, New Albany, PA 18833	\$56,000.00
Solid Wall, LLC 555 Moreland Road, Huntington Valley, PA 19006	\$64,375.00
Morgan Earthworks, LLC 32 Fire Hall Road, Shickshinny, PA 18655	\$67,980.00
Susquehanna Valley Construction Corporation 175 Lamont Street, New Cumberland, PA 17070	\$69,840.00
Mar-Allen Concrete Products, Inc. 490 Millway Road, Ephrata, PA 17522	\$76,300.00
LTT Trucking, LLC PO Box 254, North Bend, PA 17760	\$77,180.00

The Chief Clerk opened the following sealed bids received for the Sonestown Log Jam Removal Project:

Company	Total Lump Sum
A.R. Popple TKG & EXC, LLC 190 Moody Street, Wilkes Barre, PA 18702	\$87,000.00
M.R. Dirt, Inc. 21186 Route 187, Towanda, PA 18848	\$94,500.00
DGR Excavating, LLC 6171 Route 514, Granville Summit, PA 16926	\$95,000.00
LTT Trucking, LLC PO Box 254, North Bend, PA 17760	\$98,688.00
Insinger Excavating, LLC 1099 Route 220, Dushore, PA 18614	\$127,575.00
Sylvania Site Co. 375 Palmer Hill Road, Williamsport, PA 17701	\$144,900.00
Scofield Marine Contractors and Engineers 2819 Fire Road, Egg Harbor Township, NJ 08234	\$152,005.00
Lycoming Supply, Inc. 801 Beeber Street, Williamsport 17701	\$214,616.98
Sikora Brothers Paving, Inc. 110 Nevel Hollow Road, Hunlock Creek, PA 18621	\$309,725.00

The Commissioners' meeting was recessed at 10:18 a.m. to enter an executive session regarding contractual matters and reconvened at 10:32 a.m.

Commissioner Iannone made a motion to approve Sullivan County Community Development Block Grant FFY 2022 Project Review and Finalization as presented to include \$170,693.00 in projects and \$37,000.00 administration. The motion was seconded by Commissioner Hoffman, and following discussion with SEDA-COG representative Melissa Matthews, was unanimously approved.

Commissioner Iannone made a motion to approve a lease agreement in consideration of \$1.00 between the Friends of Sullivan County Library and Sullivan County for the use of the library building and land for meetings and events from August 4, 2022, through August 3, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve the Hazardous Material Response Fund Grant Agreement for FY 2022-2023 between the Commonwealth of Pennsylvania, acting through the Pennsylvania Emergency Management Agency, and Sullivan County in the amount of \$4,511.00. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to approve the Keystone Communities Program Grant Agreement between the Commonwealth of Pennsylvania, acting through the Department of Community and Economic Development, and Sullivan County Commissioners in the amount of \$42,000.00 to make exterior improvements to the Sullivan County Ag Center. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve appointments and re-appointments to various Northern Tier Regional Planning & Development Advisory Committees for the following individuals: Darlene Fenton, Brian Hoffman, Donna Iannone, Rebekah Lund-Immel, Jim Rogers, Fred Jugan, Chris Roenning, Peggy Black, Ian Kleinsasser, John Richlin, and Bob Getz, for 2022-2023. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Iannone thanked everyone for serving.

Commissioner Iannone made a motion to approve an agreement between Sullivan County and Laporte Borough Municipal Water Company for the purchase and installation of a new water meter to replace the current, outdated meter at the Sullivan County Medical Center at an estimated cost of \$1,025.90. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to accept a proposal from Clear Ballot Group, Inc. for ballot review post programming and weekly status calls relating to the 2022 General Election in the amount of \$1,700.00. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to accept the resignation of Sandra Boyle, part-time Administrative Clerk III at Conservation, effective July 6, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a Notice of Intent – Requesting Grant Funds, pursuant to Act 88, in the amount of \$22,529.78 to be used for the administration of elections including polling place staff and training, ballot printing, and maintenance and storage of election equipment. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to grant Darlene Fenton, Chair of the Sullivan County Commissioners, signing authority for the recording of the mortgage satisfaction for George Jr. and Florence B. Smith on real estate located at 324 Allegheny Avenue, Eagles Mere, PA 17731. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve FY 2021-2022 Fourth Quarter expenditures for Children & Youth. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a request from Laporte Enhancement Committee for use of the park on May 27, 2023, for Laporte Market Day. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a request from Laporte Enhancement Committee for use of the park on July 8, 2023, for Open Mic Night. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to acknowledge the hiring of Stephani Geffken as 2nd Deputy Treasurer effective September 13, 2022. This is a part-time position with no benefits not to exceed 999 hours per year. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to pay current invoices in the amount of \$160,830.00. The motion was seconded by Commissioner Hoffman and unanimously approved.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 11:02 a.m.

Sullivan County Commissioners:

Attest:

Darlene Fenton, Chair

Hope Verelst, Chief Clerk

Donna Iannone, Vice-Chair

Brian Hoffman, Commissioner

