

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Donna Iannone. Attending were Commissioner Donna Iannone, Commissioner Brian Hoffman, Commissioner Darlene Fenton, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Human Services Director Mark Roinick, Director of Children & Youth Lisa Wilcox, and Maddy Vogel from The Daily Review.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Fenton made a motion to approve the minutes of the July 18, 2023, Commissioner meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

AS AN ADDITION TO THE AGENDA: Commissioner Hoffman made a motion to accept a quote from Cisco-Duo in the amount of \$5,920.92 for the purchase of a security license and hardware tokens related to dual factor authentication. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to award the bid for the Elevator Modernization project to Port Elevator, Inc. of Williamsport, PA in the amount of \$119,400.00. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve a 24-month agreement for electricity supply through Freepoint Energy Solutions at a fixed rate of \$0.08158 per kwh effective August 1, 2023, through August 1, 2025. The motion was seconded by Commissioner Iannone and unanimously approved. Savings at this lower rate are estimated between \$15,000 and \$18,000 annually.

Commissioner Fenton made a motion to accept a quote from Cummins Sales and Service to replace the block heater hose and clamps on the generator at the medical center in the amount of \$1,618.20. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to acknowledge the State Food Purchase Program Expense and Data Report for FY 2022-2023. The motion was seconded by Commissioner Fenton and unanimously approved. Mark Roinick noted during the 2022-2023 year the program was able to assist 417 households including 205 children, 310 adults, and 222 individuals over 60 with the average cost per pound of food at \$2.89. Most categories were higher as compared to 2021-2022 numbers: 311 households, 166 children, 239 adults, and 266 over 60 and per pound \$2.05.

Commissioner Hoffman made a motion to accept a quote from COSTARS vendor Hunter & Lomison, Inc. for the purchase and installation of a Kohler Model #25CCL- LP Gas Generator set to be installed at the site of the communications tower being built on Potuck Road using ARPA funds in the amount of \$43,586.00. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a donation in the amount of \$36,650.20, representing 5% of 2022 Act 13 Impact Funds, to Sullivan County Emergency Medical Services Council. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to set the rate for child placement in a licensed resource home at \$35.00 per day per child, with \$5.00 extra per day per child for the first five days for emergency placement and setting the monthly child allowance at \$25.00 per month per child effective July 1, 2023. The motion was seconded by Commissioner Fenton and unanimously approved. Lisa Wilcox noted these are flat rates for all age groups and only cover Sullivan County licensed providers.

Commissioner Fenton made a motion to approve a three (3) year contract between NRG Controls North, Inc and Sullivan County for chiller maintenance and services at the Sullivan County Medical Center from September 1, 2023, through August 31, 2026, at a cost of \$2,560.00/year for years one (1) and two, (2) and \$2,630.00/year for year three (3). The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a 60-month service contract between Sullivan County and Doing Better Business for a Sharp MX-B476WH copier for the Magisterial District Judge's office at an initial purchase price of \$3,305.40 and a monthly rate of \$30.03 for supplies and maintenance. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve the unpaid leave request of Dan Strailey, Deputy Sheriff II for leave of up to 8 hours effective August 2 through 7, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from the Election Director at a total cost of \$1,293.00 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from the Chief Assessor at no cost to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

PUBLIC COMMENTS

Commissioner Iannone clarified for Maddy Vogel from The Daily Review that the EMS donation is not a set amount each year, but rather a percentage of the Act 13 Impact Fees received.

INFORMATION

Commissioners approved and paid current invoices in the amount of \$159,373.09.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:13 a.m.

Sullivan County Commissioners:

Attest:

Donna Iannone, Chair

Hope Verelst, Chief Clerk

Brian Hoffman, Vice-Chair

Darlene Fenton, Commissioner