

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Conservation District Chair Wylie Norton, Conservation District Representatives Lynn Broschart and Quinn Hartung, Dewberry Representative Gini Feigles-Kaar, Jordan and Rosemary Laroe, Children & Youth Director Lisa Wilcox, and Children & Youth staff JeJe Barrett, Angie Northup, Jake Heckrote, Elaine Collum, and Brianna Baumunk.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Hoffman made a motion to approve the minutes of the May 24, 2022, Commissioners' Meeting. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a Proclamation recognizing June 4-12, 2022, as Chesapeake Bay Awareness Week. Commissioner Iannone read the Proclamation, and the motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve Sullivan County Resolution 2022-7 recognizing the dedicated staff of Sullivan County Children & Youth Services. Jordan Laroe read the Resolution and the motion was seconded by Commissioner Hoffman and unanimously approved. Director Lisa Wilcox noted this is the best team she has ever worked with and commented on how proud she is of Miss Laroe's willingness to "step up" and speak in Harrisburg as well as at this meeting. Commissioner Fenton thanked the Children & Youth staff for all they do.

Commissioner Iannone made a motion to approve Sullivan County Resolution 2022-8 providing for a FY 2022-23 local funds match of \$5,720.83 to Endless Mountains Transportation Authority, dba the Bradford, Sullivan & Tioga (BeST) Transportation Authority. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Hoffman noted this is an annual match pledged by all three counties involved with the bulk of the funding coming from the state.

The Commissioners' meeting was recessed at 10:09 a.m. to allow for photos relating to the resolutions and reconvened at 10:14 a.m.

Commissioner Hoffman made a motion to approve a professional and administrative services agreement between Sullivan County and SEDA-Council of Governments to provide administration of the FFY 2021 Community Development Block Grant – Contract #202110276482 at a total cost of \$44,940.00. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to accept arrangements proposed by MaherDuessel by request of PEMA to audit the financial statements of the 911 Program of the County of Sullivan, Pennsylvania for years ended December 31, 2020, and 2021. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to select applications from the 2022 Stream Stabilization Program (SSP) to move forward as potential projects. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to approve Project #18, the Sonestown Log Jam Project, as a 2022 Stream Stabilization Program project, at an estimated cost of \$100,000.00 to be funded through American Rescue Plan funds. After discussion regarding notification and transparency to all project applicants, the motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Iannone made a motion to approve Karen Laboranti's appointment to the position of SCA Administrator for Bradford / Sullivan Drug & Alcohol Single County Authority effective May 3, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Iannone noted Ms. Laboranti has been serving in this position in Debra Sharp's absence for some time and the board is excited to have her there.

Commissioner Iannone made a motion to appoint Christine Smith to the Drug & Alcohol Planning Council of Bradford & Sullivan Counties for a three-year term effective April 5, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Iannone noted the Commissioners appreciate Ms. Smith volunteering in this position.

Commissioner Iannone made a motion to approve a request from PA Interscholastic Cycling League for use of the Laporte Park on June 11, 2022, for a refreshment stop on the Grinduro cycling event. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a Family Medical Leave Act request of Administrative Clerk III Michelle Whipple for intermittent leave beginning May 10, 2022. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to acknowledge the hiring of Attorney Timothy J. Carroll, Jr. as part-time Assistant District Attorney effective June 7, 2022. The is a part-time position with no benefits not to exceed 260 hours per year. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a Conference/Workshop/Travel request from the Human Services/Veterans office at a cost of \$529.00 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to pay current invoices in the amount of \$138,285.92. The motion was seconded by Commissioner Hoffman and unanimously approved.

PUBLIC COMMENTS:

Wylie Norton noted the Bradford / Sullivan County Veterans' Picnic will be held in Monroeton on June 11.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:52 a.m.

Sullivan County Commissioners:

Attest:

Darlene Fenton, Chair

Hope Verelst, Chief Clerk

Donna Iannone, Vice-Chair

Brian Hoffman, Commissioner