

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Sheriff Bob Montgomery, Treasurer Katrina Wilkins, Conservation District Technicians Lynn Broschart and Quinn Hartung, Larson Design Representative Josh Glace, Sullivan County Dairy Princess Lynsay Trostle, and Tami Trostle.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the June 7, 2022, Commissioners' Meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to award the bid for the bathroom vanity, sink top, faucet, and mirror to Tiffany Beinlich in the amount of \$35.00. The motion was seconded by Commissioner Fenton. After discussion about re-advertising due to the bid being substantially lower than the original cost of the item, the motion was unanimously opposed.

Commissioner Iannone made a motion, seconded by Commissioner Hoffman, to approve Sullivan County Resolution 2022-9 supporting the Pennsylvania Commission for the United States Semiquincentennial (AMERICA250PA). Commissioner Fenton read the Resolution and Commissioner Hoffman noted it is remarkable to recognize 250 years since the creation of a new government. The motion unanimously approved.

Commissioner Iannone made a motion, seconded by Commissioner Hoffman, to approve a Proclamation June Dairy Month 2022. Sullivan County Dairy Princess Lynsay Trostle read the Proclamation and the motion was unanimously approved.

The Commissioners' meeting was recessed at 10:08 a.m. to allow for photos relating to the proclamation and reconvened at 10:10 a.m.

Commissioner Hoffman made a motion to approve a Notice of Intent – Requesting Election Security Grant Funds, pursuant to the Consolidated Appropriations Act of 2020, in the amount of \$2,000. Grant funds are to be used to improve federal election administration including enhancement of election technology and security. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve Seda-COG to solicit engineering quotes for the Emergency Communications Tower project. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a scope of services proposal from Stahl Sheaffer Engineering to perform engineering services related to the design of a future bus shelter at a cost of \$66,670.00 plus estimated reimbursement for mileage, prints, permits, and copies of \$1,650.00. This approval is conditional upon acceptance of the proposed site. The motion was seconded by Commissioner Iannone and unanimously approved. Commissioner Hoffman noted this project will be funded through a 100% Multimodal Transportation Grant.

Commissioner Iannone made a motion to approve purchase of service agreements between Sullivan County, acting through Sullivan County Children & Youth Agency, and the following: **Kelly M. Carrubba, Esquire**, **Kenneth R. Levitzky, Esquire**, **Lycoming County Children and Youth Service**, **Dr. Joseph F. McNamara**, **JusticeWorks Youth Care**, **Community Solutions, Inc.**, and **Diakon Family Life Services** effective July 1, 2022, through June 30, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a purchase of service agreement between Sullivan County acting through Sullivan County Children & Youth Agency / Sullivan County Juvenile Probation Office and Hoffman Homes, Inc. effective July 1, 2022, through June 30, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve FY 2021-2022 Third Quarter expenditures for Children & Youth. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve purchase of service agreements between Bradford and Sullivan County Joinder on behalf of the Bradford County Human Service Agency operator of Bradford/Sullivan Mental Health/Intellectual Disability Program and the following: Allied Services, Andrew Hutz, Esq., Bradford County Coroner, Community Solutions, Inc., Concern Professional Services, Kelly Carrubba, Esq., Megan S. Wells, Esq., Merakey Pennsylvania, Northern Tier Counseling, Penn York Opportunities, and Main Link effective July 1, 2022, through June 30, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion acknowledge the hiring of Sean Papke as part-time Administrative Clerk II – Treasurer’s Office effective June 27, 2022. This is a part-time position with no benefits not to exceed 999 hours per year. The motion was seconded by Commissioner Hoffman and unanimously approved. Treasurer Wilkins noted this is a part-time summer position.

Commissioner Iannone made a motion to acknowledge the hiring of Bradley Ruhl as part-time Administrative Clerk III – Magisterial District Judge’s Office effective June 21, 2022. This is a part-time position with no benefits not to exceed 999 hours per year. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a Conference/Workshop/Travel request from the District Attorney’s office at a cost of \$1,901.93 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to pay current invoices in the amount of \$208,024.97. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Fenton noted a quarterly retirement contribution is included in the invoices.

Prothonotary May 2022 report was available for review.

Commissioner Hoffman made a motion to select project #4, Elk Grove, from the 2022 Stream Stabilization Program applications to move forward with design engineering and permitting. The motion was seconded by Commissioner Iannone and was unanimously approved.

Commissioner Hoffman made a motion to select project #5, Baumunk Lane, from the 2022 Stream Stabilization Program applications to move forward, in accordance with recommendations from the County’s engineer and DEP, with design engineering and permitting. The motion was seconded by Commissioner Iannone and was unanimously approved.

Commissioner Hoffman made a motion to select project #7, Botsford, from the 2022 Stream Stabilization Program applications to move forward with design engineering and permitting. The motion was seconded by Commissioner Iannone and was unanimously approved.

Commissioner Hoffman made a motion to select project #19, Sonestown, from the 2022 Stream Stabilization Program applications to move forward with a feasibility study to determine best options and scope of work to be used in an application for a larger grant funding source. The motion was seconded by Commissioner Iannone and was unanimously approved.

Commissioner Hoffman made a motion to select project #8, Vandine J., from the 2022 Stream Stabilization Program applications to move forward with design engineering and permitting. The motion was seconded by Commissioner Iannone and was unanimously approved.

Commissioner Hoffman made a motion to refer project #9, Baumunk (Dushore), from the 2022 Stream Stabilization Program applications to the Sullivan County Conservation District Board to pursue using County Action Plan (CAP) funding. The motion was seconded by Commissioner Iannone and was unanimously approved.

Commissioner Iannone made a motion to table project #15, Tobin, from the 2022 Stream Stabilization Program applications indefinitely. The motion was seconded by Commissioner Fenton and unanimously approved.

PUBLIC COMMENTS:

Treasurer Wilkins asked for clarification about the cost of the bus shelter engineering. Commissioner Hoffman explained the project is being 100% funded through grant monies.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:51 a.m.

Sullivan County Commissioners:

Attest:

Darlene Fenton, Chair

Hope Verelst, Chief Clerk

Donna Iannone, Vice-Chair

Brian Hoffman, Commissioner