

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, and Melissa Matthews from SEDA-COG.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Hoffman made a motion to approve the minutes of the February 15, 2022, Commissioners' Meeting. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Fenton recessed the Commissioners' Meeting at 10:02 a.m. to hold a Budget Modification Hearing for FFY 2020-CV Contract #000075379. The Commissioners' Meeting was reconvened at 10:10 a.m.

Commissioner Hoffman made a motion to approve a budget modification for FFY 2020-CV Contract #000075379.

Sullivan County Business Assistance Program:

Current Budget: \$104,687.00  
Change: (\$104,687.00)  
Modification Budget: \$0.00

Business Assistance Program – Second Hand Rose:

Current Budget: \$0.00  
Change: \$30,000.00  
Modification Budget: \$30,000.00

Business Assistance Program – Cullen Farm:

Current Budget: \$0.00  
Change: \$30,000.00  
Modification Budget: \$30,000.00

Forksville Borough Community Park Improvements:

Current Budget: \$0.00  
Change: \$44,687.00  
Modification Budget: \$44,687.00

The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to approve an agreement in the amount of \$9,950.00 for professional engineering scope of services between Sullivan County and Larson Design Group for the Forksville Borough Community Park ADA improvements. Commissioner Iannone seconded the motion, and it was unanimously approved.

Commissioner Hoffman made a motion to approve Resolution 2022-4 allowing for Sullivan County to provide government services using the Coronavirus State and Local Fiscal Recovery Fund monies that were allocated to the county as part of the American Rescue Plan Act. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Hoffman made a motion to approve FFY 2021 Community Development Block Grant between the Commonwealth of Pennsylvania Department of Community and Economic Development and Sullivan County Commissioners in the amount of \$209,717.00. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve Resolution 2022-5 requesting a Statewide Local Share Assessment Grant in the amount of up to \$150,000 for the purchase of three (3) wayfinding outdoor interactive kiosks. The motion was seconded by Commissioner Hoffman and unanimously approved. This grant is provided through gaming funds and there is no match required.

Commissioner Iannone made a motion to approve an amended agreement between Bradford County Drug & Alcohol, Single County Authority (SCA) and Pyramid Healthcare, Inc. effective July 1, 2021, through June 30, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve an amended agreement between Bradford and Sullivan County Joinder on behalf of Bradford County Human Services Agency, operator of Bradford/Sullivan County Mental Health/Intellectual Disability Programs, and Allied Services effective January 1, 2022, through June 30, 2022. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to authorize the Chair of the Sullivan County Board of Commissioners to sign all documents associated with an Emergency Watershed Protection (EWP) Program project to be completed at Sullivan County parcel number 06-090-0091. The motion was seconded by Commissioner Hoffman and approved 2 – 0 with Commissioner Fenton abstaining.

Commissioner Iannone made a motion to acknowledge the hiring of Michele Guare as Certified Assistant II, 2nd Deputy Treasurer effective March 14, 2022. This is a part-time position, up to 999 hours per year, with no benefits. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a conference/workshop/travel request from Deputy Coroners Donna Klarsch and Michelene Scott to attend Coroner’s Office Operations Training and Best Practices in Williamsport, PA, in April at a total cost to the county of \$289.56. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to pay current invoices in the amount of \$134,360.90. The motion was seconded by Commissioner Hoffman and unanimously approved.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:20 a.m.

Sullivan County Commissioners:

Attest:

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Darlene Fenton, Chair

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Hope Verelst, Chief Clerk

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Donna Iannone, Vice-Chair

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Brian Hoffman, Commissioner