

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Donna Iannone. Attending were Commissioner Donna Iannone, Commissioner Brian Hoffman, Commissioner Darlene Fenton, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Sheriff Bob Montgomery, and Director of Emergency Service Joe Carpenter.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Hoffman made a motion to approve the minutes of the January 31, 2023, Commissioner meeting. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve a proposal from NRG Controls North, Inc. in the amount of \$3,107.00 for the replacement of a zone controller and actuator at the Sullivan County Medical Center. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve a three (3) year contract between NRG Controls North, Inc and Sullivan County for services at the Sullivan County Ag Center from February 1, 2023 through January 31, 2026 at a cost of \$3,000.00/year for years one (1) and two, (2) and \$3,100.00/year for year three (3). The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a three (3) year contract between NRG Controls North, Inc and Sullivan County for services at the Sullivan County Emergency Service Center from February 1, 2023 through January 31, 2026 at a cost of \$1,000.00/year for years one (1) and two, (2) and \$1,030.00/year for year three (3). The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a three (3) year contract between NRG Controls North, Inc and Sullivan County for services at the Sullivan County Library from February 1, 2023 through January 31, 2026 at a cost of \$1,000.00/year for years one (1) and two, (2) and \$1,030.00/year for year three (3). The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve a three (3) year service agreement between Trane and Sullivan County for maintenance and inspection services at the Sullivan County Courthouse for a period of February 1, 2023 through January 31, 2026 at cost of \$8,808.00/year for year one (1), \$9,363.00/year for year two (2), and \$9,953.00/year for year three (3). The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve the U.S. Department of Homeland Security FFY 2019 Hazard Mitigation Grant Program Agreement between the Commonwealth of Pennsylvania acting through the Pennsylvania Emergency Management Agency, and Sullivan County in the amount of \$105,000.00 for a term of August 6, 2022, to September 5, 2025. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Fenton made a motion to approve a lease agreement between the County of Sullivan and Alexander McCobin for office space at the Mattern Building effective May 1, 2023, for a term of one (1) year at a monthly rent of \$200.00. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a change to the Sullivan County Personnel Policy effective February 14, 2023, reflecting changes / clarifications to the Adverse Weather Policy/Emergency Closing and an updated holiday list. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve the Juvenile Probation Services Grant for 2022-2023 in the amount of \$15,744.00. The motion was seconded by Commissioner Fenton and unanimously approved.

Treasurer Wilkins presented her January 2023 report. She noted with the change in investments to PLGIT, the County has seen a gain of approximately \$34,000.00 in interest earnings since November of 2022.

The Prothonotary's January 2023 report was available for review.

INFORMATION

Commissioners approved and paid current invoices in the amount of \$115,393.56.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:12 a.m.

Sullivan County Commissioners:

Attest:

Donna Iannone, Chair

Hope Verelst, Chief Clerk

Brian Hoffman, Vice-Chair

Darlene Fenton, Commissioner