

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Darlene Fenton. Attending were Commissioner Darlene Fenton, Commissioner Donna Iannone, Commissioner Brian Hoffman, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Sheriff Bob Montgomery, Human Services Director Mark Roinick, Library Assistant Melanie Lambert, and John Krakowski from Friends of the Library.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Hoffman made a motion to approve the minutes of the September 27, 2022, Commissioners' Meeting. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone made a motion to approve a Proclamation recognizing Friends of Libraries Week October 16-22, 2022. The motion was seconded by Commissioner Hoffman and, following reading of the Proclamation by Melanie Lambert, unanimously approved.

Commissioner Iannone made a motion to approve a thirty-six (36) month agreement between Sullivan County and West Publishing Corporation and Thomson Reuters Enterprise Centre GmbH, effective October 11, 2022, to provide online access to the law library through West Proflex at a monthly rate of \$897.00. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Iannone noted this is a significant cost savings to the County as book subscription cost was over \$94,000.00.

Commissioner Iannone made a motion to sign a letter authorizing Sullivan County Human Services and Housing Authority to apply for PHARE/Marcellus Shale 2022 funding. The motion was seconded by Commissioner Hoffman and unanimously approved. Mark Roinick noted this is an annual request to the PA Fair Housing Agency and provides rental assistance to approximately 50 residents. The per household maximum will increase from \$1,800.00 to \$2,100.00 this year.

Commissioner Hoffman made a motion to rescind the September 27, 2022, acceptance of the resignation (September 30, 2022) of Systems Administrator Arthur Cairns effective October 5, 2022. The motion was seconded by Commissioner Iannone and unanimously approved. Commissioner Fenton noted the County is glad to have him back.

Commissioner Iannone made a motion to accept the resignation of full-time Domestic Relations Administrative Clerk III Jodi Metzger effective October 21, 2022, and her transition to a part-time position with no benefits (pending further research regarding retirement benefits), as of that date. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to approve a Conference/Workshop/Travel request from the Treasurer at a cost of \$245.00 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a Conference/Workshop/Travel request from Tax Claim at a cost of \$400.00 to the county. The motion was seconded by Commissioner Iannone and unanimously approved.

Commissioner Iannone a motion to approve a Conference/Workshop/Travel request from the Sheriff at a cost of \$156.00 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Iannone made a motion to pay current invoices in the amount of \$74,251.28. The motion was seconded by Commissioner Hoffman and unanimously approved.

Treasurer Wilkins presented her September 2022 report.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:15 a.m.

Sullivan County Commissioners:

Attest:

Darlene Fenton, Chair

Hope Verelst, Chief Clerk

Donna Iannone, Vice-Chair

Brian Hoffman, Commissioner