

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Donna Iannone. Attending were Commissioner Donna Iannone, Commissioner Brian Hoffman, Commissioner Darlene Fenton, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Director of Emergency Services Joe Carpenter, Domestic Relations Director Carly Silvestri, Lauren Edkin from Victim Services, and Barbara Falci and Melanie Lambert from Friends of the Library.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Fenton made a motion to approve the minutes of the September 26, 2023, Commissioner meeting. The motion was seconded by Commissioner Hoffman and unanimously approved.

The Commissioners took time to recognize the passing of the first County Emergency Management Coordinator Merri Montgomery. Merri served for 23 years as part of county emergency services; however, her service began in 1977 when she supported the county’s first responders as a communications operator. Merri went on to be an integral part of the development and implementation of many programs and trainings including: the 911 Emergency System and Sullivan County 911 facility, the National Incident Management System, the county’s American Heart Association Training Center, EMC training programs, hazardous materials programs, and grants, and served as Chair on the North Central Counter Terrorism Task Force for many years. Mrs. Montgomery provided calm coordination during times of disaster including: the AIDS epidemic, the blizzards of 1993 and 1996, the flooding of 1996, and the pandemics of 2008 and 2009. Sullivan County appreciates her many years of dedicated service.

Commissioner Hoffman made a motion to approve a Proclamation recognizing Friends of Libraries Week October 15 – 21, 2023. The motion was seconded by Commissioner Fenton and, after being read by Melanie Lambert, unanimously approved.

Commissioner Hoffman made a motion to approve a Proclamation recognizing October 2023 as Domestic Violence Awareness Month. The motion was seconded by Commissioner Fenton and, after being read by Lauren Edkin, unanimously approved.

The meeting was recessed at 10:09 a.m. for pictures and resumed at 10:10 a.m.

Commissioner Hoffman made a motion to award the bid for 2023 / 2024 snow removal to Saxe Excavating & Trucking, 8779 Route 220, Dushore, PA 18614, as follows:

<b>CONTRACTOR</b>			
Saxe Excavating, Dushore, PA 18614			
	<b>PLOW</b>	<b>CINDER</b>	<b>SHOVEL</b>
Ag Center	\$120.00	\$90.00	\$25.00
Department of Emergency Services	\$100.00	\$80.00	\$25.00
Library	\$30.00	\$25.00	\$20.00
Mattern Building	\$75.00	\$50.00	\$45.00

The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve an agreement between the Commonwealth of Pennsylvania acting through the Pennsylvania Emergency Management Agency and Sullivan County for the FFY 2023 Emergency Management Performance Grant in the amount of \$43,352.00. The motion was seconded by Commissioner Hoffman and unanimously approved. Joe Carpenter noted this grant helps to cover salary and benefits for Emergency Services employees.

Commissioner Fenton made a motion to approve an agreement between the Commonwealth of Pennsylvania acting through the Pennsylvania Emergency Management Agency and Sullivan County for the FFY 2023-24 Hazardous Materials Response Fund Grant in the amount of \$2,835.00. The motion was seconded by Commissioner Hoffman and unanimously approved. Joe Carpenter noted this grant is funded by taxes collected by PennDOT for hazmat support.

Commissioner Hoffman made a motion to approve an amended Letter of Agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority (SCA) and Sullivan County Commissioners effective October 9, 2023, through June 30, 2024, to reimburse Sullivan County Children & Youth a maximum of \$1,000.00 for drug testing provided by Avertest, LLC d/b/a Averhealth. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Iannone made a motion to approve an agreement between Bradford and Sullivan County Joinder, on behalf of Bradford/Sullivan County Intellectual Disability/Autism Program (ID/A), and Safe in Home effective July 1, 2023, through June 30, 2024. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to approve an amended agreement between Bradford and Sullivan County Joinder, on behalf of Bradford/Sullivan County Intellectual Disability/Autism Program (ID/A), and Penn-York Opportunities, Inc. effective July 1, 2023, through June 30, 2024. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve agreements between Bradford County Human Services Agency, operator of Bradford/Sullivan County Early Intervention Program (EI), and the following: Kevin Godshall and Melinda Russell effective July 1, 2023, through June 30, 2024. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve an agreement between Bradford and Sullivan County Joinder, on behalf of Bradford/Sullivan County Mental Health Program (MH), and Concern effective October 1, 2023, through April 30, 2024. The motion was seconded by Commissioner Fenton and unanimously approved. Commissioner Iannone noted counseling services are now available at the Mattern Building in Mildred for children and adults with CCBH (Medicaid) insurance.

Commissioner Hoffman made a motion to approve agreements between Bradford and Sullivan County Joinder, on behalf of Bradford/Sullivan County Mental Health Program (MH), and the following: Megan S. Wells, Esq., Allied Services, Bradford County Coroner, Concern, Kelly M. Carrubba, Esquire, of CARRUBBA LAW, P.C., Marakey Pennsylvania, Northern Tier Counseling, Penn York Opportunities, Inc., and The Main Link effective July 1, 2023, through June 30, 2024. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Hoffman made a motion to accept the resignation of full-time Watershed Specialist / Chesapeake Bay Technician Quinn Hartung effective October 10, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved. Commissioner Hoffman noted Quinn, along with Lynne Broschart, have been instrumental in the county stream stabilization activities, and the Commissioners thank him and wish him well.

Commissioner Fenton made a motion to accept the resignation of part-time Deputy Sheriff I Thomas Mumford effective October 1, 2023. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from Emergency Services at a cost of \$746.36 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from the Treasurer's office at a cost of \$265.20 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Commissioner Hoffman made a motion to approve a Conference/Workshop/Travel request from Assessment for two employees at a total cost of \$450.00 to the county. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a Conference/Workshop/Travel request from the Sheriff's office at a cost of \$132.00 to the county. The motion was seconded by Commissioner Hoffman and unanimously approved.

Treasurer Wilkins presented her September 2023 report.

#### PUBLIC INFORMATION

Carly Silvestri gave an update on the Sullivan County Health Fair which is scheduled for October 21, 2023. Over 40 vendors are scheduled to attend including health screenings related to skin, hearing, breast, and dental. Guthrie Health will also have a table related to cardiovascular health. Carly requested help in organizing future health fairs as there is an overwhelming amount of work involved. Commissioner Hoffman thanked her for all her efforts and looks forward to discussing help with future staffing and/or resources.

#### INFORMATION

Commissioners approved and paid current invoices in the amount of \$107,970.21.

Human Services Caseworker II Candace Chilson has successfully completed the requirements of the Pennsylvania Certification Board to be named a "Certified Associate Addiction Counselor" with a certificate of competency in Criminal Justice endorsement.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:26 a.m.

Sullivan County Commissioners:

Attest:

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Donna Iannone, Chair

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Hope Verelst, Chief Clerk

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Brian Hoffman, Vice-Chair

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Darlene Fenton, Commissioner