

**SULLIVAN COUNTY COMMISSIONERS' MEETING**

**September 22, 2020**

**The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Donna Iannone, Commissioner Darlene Fenton, Chief Clerk Francine Doyle, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Prothonotary Kellie Carpenter, Human Services Director Mark Roinick, Cain Chamberlin of the Endless Mountains Heritage Region, and Mike Hokkanen of the Sullivan Review.**

**Those present recited the Pledge of Allegiance to the United States Flag.**

**Commissioner Fenton made a motion to approve the minutes of the September 8, 2020 Commissioners' Meeting. The motion was seconded by Commissioner Iannone and unanimously carried.**

**OLD BUSINESS:**

**Commissioner Fenton made a motion to award the snow plow bid for 2020-2021 to Fitzgerald Excavating at rates which were submitted and read aloud at the September 8, 2020 meeting. The motion was seconded by Commissioner Iannone and unanimously carried.**

**NEW BUSINESS:**

**Chief Clerk Francine Doyle opened bids received for the painting of the Mattern Building:  
Brothers Painting, 39 Maple Acre Lane, Dushore, PA 18614 \$26,824.00  
Jordan's Quality Construction, 10065 Route 42 Highway, Muncy Valley, PA 17758 \$26,900.00  
No action was taken.**

**Commissioner Iannone made a motion to approve a 3-year agreement with Microsoft Office 365, providing office licensing and email service at a cost of \$37,022.88. The motion was seconded by Commissioner Fenton and unanimously carried.**

**Commissioner Fenton made a motion to approve the Memorandum of Understanding between the Sullivan County Conservation District and the Sullivan County Commissioners for the period of January 1, 2020 through December 31, 2023. The motion was seconded by Commissioner Iannone and unanimously carried.**

**Commissioner Fenton made a motion to acknowledge the commitment letter for Sullivan County Rental Assistance Program using State Impact Fee Funds from the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund with the Pennsylvania Housing Finance Agency. The motion was seconded by Commissioner Iannone and unanimously carried.**

**Commissioner Iannone made a motion to approve the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund 2020 Grant Agreement. The motion was seconded by Commissioner Fenton and unanimously carried.**

**Commissioner Iannone made a motion to approve the FY 2019-2020 Sullivan County Human Services Non- Block Grant expenditures for the Human Services Development Fund and Homeless Assistance Program. The motion was seconded by Commissioner Fenton and unanimously carried.**

**Commissioner Fenton made a motion to approve the 2019 State Homeland Security Grant Program-Grant Agreement Amendment-North Central Task Force. The motion was seconded by Commissioner Iannone and unanimously carried.**

**Commissioner Iannone made a motion to approve the U. S. Department of Homeland Security Federal Fiscal Year 2020 Emergency Management Performance Grant agreement. The motion was seconded by Commissioner Fenton and unanimously carried.**

**Cain Chamberlin, Director of the Endless Mountains Heritage Region spoke regarding upcoming events in the region. Commissioner Hoffman made a motion to sign a letter in support of the Endless Mountains Heritage Region's (EMHR) application to the Endless Mountains Visitor's Bureau (EMVB) for room tax grant funding to purchase informational signage. The motion was seconded by Commissioner Iannone and unanimously carried.**

**Commissioner Iannone made a motion to accept the resignation of Johnathan Clementi, Assistant Planner, effective October 2, 2020. The motion was seconded by Commissioner Fenton and unanimously carried.**

**Commissioner Iannone made a motion to pay current invoices in the amount of \$91,495.41. The motion was seconded by Commissioner Fenton and unanimously carried.**

**There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:18 a.m.**

**Sullivan County Commissioners**

**Attest:**

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**Brian Hoffman, Chair**

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**Francine Doyle, Chief Clerk**

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**Donna Iannone, Vice Chair**

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**Darlene Fenton, Commissioner**