

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were, Commissioner Brian Hoffman, Commissioner Donna Iannone, Commissioner Darlene Fenton, Solicitor Kenneth Levitzky, Chief Clerk Francine Doyle, Treasurer Katrina Wilkins, Lisa Wilcox, Mark Roinick, Cecily Tubach, along with many volunteers from the Sullivan County Food Pantry, Central Pennsylvania Food Bank, and Child Hunger Outreach Partners.

Commissioner Iannone made a motion to approve the minutes of the August 24, 2021 commissioners' meeting. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to proclaim September as Hunger Action Month. The motion was seconded by Commissioner Fenton and unanimously carried. The proclamation was read aloud by Commissioner Hoffman. Commissioner Iannone presented the Sullivan County Food Pantry and Child Outreach Partners with certificates of appreciation for their dedication and hard work ensuring that members of our community fed in their times of need.

Commissioner Hoffman recessed the meeting at 10:07 a.m.
The meeting reconvened at 10:16 a.m.

Chief Clerk Francine Doyle opened the one bid received for Prothonotary Software. Telesoft, Inc. 2870 Eastern Boulevard, York, PA 17402. CountySuite civil application one time cost of \$65,910.00 with annual maintenance and support of \$5,875.00. No action was taken.

Commissioner Hoffman made a motion to table the bid opening of the judges' restroom and interior renovations indefinitely. The motion was seconded by Commissioner Iannone and unanimously carried.

Chief Clerk Francine Doyle opened the one bid received for snow removal for the 2021-2022 season. Fitzgerald Excavating, P O Box 142, Mildred, PA 18632. Prices reflect each snow event:

	Plow	Cinder	Shovel
Ag Center	\$118.00	\$75.00	\$30.00
DES	\$ 77.00	\$60.00	\$15.00
Library	\$ 28.00	\$15.00	\$15.00
Mattern Building	\$125.00	\$85.00	\$40.00

No action was taken.

Commissioner Iannone made a motion to approve the Sullivan County Needs-Based Budget for FY 2022-2023 and Implementation Plan for FY 2021-2022. (child welfare and juvenile justice). The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve the FFY 2021 4th Quarter Children and Youth expenditures. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve The Emergency Food Assistance Program (TEFAP) Contract, for a period of October 1, 2021 – September 30, 2026. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve an agreement between QuestymeUSA and Sullivan County for maintenance and service to a battery backup located at Department of Emergency Services for a period of 09-01-2021 through 08-31-2024, at a total cost of \$6,027.00. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve a 5-year lease agreement between Doing Better Business and Sullivan County for a new copier at the Sullivan County Library at a monthly cost of \$157.28. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to extend the current leave of absence of Stephanie Chase through September 19, 2021. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve the travel request of Children and Youth Director Lisa Wilcox to attend the Pennsylvania Children and Youth Administrators quarterly meeting in Pocono Manor in October 2021. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve the travel request of Susan McCarty and Carly Silvestri to attend the Tax Claim annual conference in Cranberry Township, PA in October 2021. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to pay current invoices \$87,574.69. The motion was seconded by Commissioner Fenton and unanimously carried.

Prothonotary August 2021 report was available for review.
Treasurer Wilkins presented her August 2021 report.

INFORMATION:

The Medical Center backup generator, which was installed in 1978, failed approximately six weeks ago. Due to the emergent need for a permanent power backup, the orders and project initiation was done outside of a regular meeting. McClure Company was engaged to replace and install a new 45K generator, total cost of the project is \$55,439.00. The contractor is a COSTARS listed vendor negating the need for a formal bidding process.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:41 a.m.

Sullivan County Commissioners

Attest:

Brian Hoffman, Chair

Francine Doyle, Chief Clerk

Darlene Fenton, Vice Chair

Donna Iannone, Commissioner