

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Brian Hoffman, Commissioner Donna Iannone, Commissioner Darlene Fenton, Solicitor Kenneth Levitzky, Chief Clerk Francine Doyle, Treasurer Katrina Wilkins, Sheriff Bob Montgomery, and Heather Kelly-Weisen of SEDA-Council of Governments.

Commissioner Iannone made a motion to approve the minutes of the August 10, 2021 commissioners' meeting. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Hoffman recessed the meeting at 10:01 a.m. for the purpose of a Community Development Block Grant public hearing.

Heather Kelly-Weisen of SEDA-Council of Governments outlined the projects for the CDGB FFY 2021 funding including Davidson Township sewer treatment plant repairs \$109,520.90, Sullivan County courthouse elevator upgrade and administrative costs of \$37,440.00.

The meeting reconvened at 10:07 a.m.

Commissioner Fenton made a motion to approve Resolution #2021-3, whereas Sullivan County is authorizing the submission of the application to the Pennsylvania Department of Community and Economic Development for Federal Fiscal Year 2021. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve Resolution #2021-4, whereas Sullivan County designates Christopher Roenning as the County's Section 504 Compliance Officer and the County has adopted a grievance procedure for all complaints regarding accessibility to all County owned facilities and programs. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve Resolution #2021-5, Fair Housing. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve a lease agreement between Bradford County Human Services, operator of MH/ID and Sullivan County for office space at the Mattern Building for a one-year term effective this date. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to approve a lease agreement between Bubbly Pup Grooming & Pet Supplies and Sullivan County for space at the Mattern Building for a one-year term effective this date. This is subject to the tenant agreeing to an additional clause stating landlord may terminate lease with a 30-day notification. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve an addendum to the lease between Wojanis Supply Company, Inc. and Sullivan County dated December 1, 2020. This addendum will amend the snow plowing and shoveling clause. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve a request of the Bradford/Sullivan Drug & Alcohol, Single County Authority to change options from a Public Executive Commission to a Planning Council model effective immediately. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve the Pennsylvania Child Welfare Information System Data Sharing Agreement for a term of October 1, 2021 through September 30, 2022. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to acknowledge the attendance of County Auditors Carol Miller and Vivian McCarty at the PA Auditors annual convention in State College in September 2021. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to acknowledge the attendance of Sheriff Bob Montgomery at the PA Records Management course on Understanding of and Compliance to the Rules in August 2021. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to acknowledge the attendance of Coroner Wendy Hastings at the PA Coroners annual conference in September 2021. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to hire Jennifer Spako as Deputy Chief Clerk/Director of Elections & Voter Registration effective September 20, 2021. This is a full- time position with benefits in accordance with the Sullivan County personnel policy after the successful completion of a 60- day probationary period. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to pay current invoices in the amount of \$41,485.49 The motion was seconded by Commissioner Iannone and unanimously carried.

The July Prothonotary report was available for review.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:18 a.m.

Sullivan County Commissioners

Attest:

Brian Hoffman, Chair

Francine Doyle, Chief Clerk

Darlene Fenton, Vice Chair

Donna Iannone, Commissioner