

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Brian Hoffman, Commissioner Donna Iannone, Commissioner Darlene Fenton, Solicitor Kenneth Levitzky, Chief Clerk Francine Doyle, Treasurer Katrina Wilkins and Sheriff Bob Montgomery.

A moment of silence was held for former District Attorney, Leonard Simpson.

Commissioner Iannone made a motion to approve the minutes of the June 15, 2021 Commissioners' meeting. The motion was seconded by Commissioner Fenton and unanimously carried.

UNDER OLD BUSINESS

Commissioner Iannone made a motion to award the asphalt bid for the Department of Emergency Services parking lot project to M.R. Dirt Inc. 21186 RT 187, Towanda, PA 18848 \$26,100.00. The motion was seconded by Commissioner Fenton and unanimously carried.

NEW BUSINESS:

Commissioner Fenton made a motion to approve a purchase of service contract between Sullivan County and JusticeWorks YouthCare, effective July 1, 2021 through June 30, 2022. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve a confidentiality agreement by and between the Borough of Eagles Mere and Sullivan County and Comcast of Southeast Pennsylvania, LLC, with a sole purpose of permitting Franchise Authority and Agency to perform an audit of data shared between the agencies. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Fenton made a motion to give Commissioner Chair Brian Hoffman the authority to sign future confidentiality agreements between additional municipalities, Sullivan County and Comcast of Southeast Pennsylvania, LLC. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Fenton made a motion to approve Change Order #1 for the Mildred Sewer Project with M.R. Dirt, deducting the price of the jack and bore from the base bid as well as provide a lineal foot price to install 93' of 8" pipe. This change order decreases the total project cost in the amount of \$23,556.00. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve an agreement between Sullivan County and Northern Tier Solid Waste Authority for refuse container rental and disposal for Sullivan County Department of Emergency Services at a rate of \$46.00 per month. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to approve an agreement between Sullivan County and Northern Tier Solid Waste Authority for refuse container rental and disposal for Sullivan County Courthouse at a rate of \$116.00 per month. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to hire Trevor Kinsey as Program & Operations Manager at the Department of Emergency Services effective July 12, 2021. This is a full-time position, with benefits in accordance with the Sullivan County Personnel Policy after the successful completion of a 60-day probationary period. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to hire Erica Lutz as Assistant Planner effective June 30, 2021. This is a full-time position, with benefits, in accordance with the Sullivan County Personnel Policy after the successful

completion of a 60- day probationary period. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to acknowledge the hiring of Adam J. Ross as deputy sheriff effective July 12, 2021. This is a part-time position with no benefits, with a 60- day probationary period, and shall not exceed 999 hours per year. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Fenton made a motion to approve a leave of absence, without pay, for Stephanie Chase from June 23, 2021 through September 13, 2021. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Fenton made a motion to pay current invoices in the amount of \$111,190.20. The motion was seconded by Commissioner Iannone and unanimously carried.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:15 a.m.

Sullivan County Commissioners

Attest:

Brian Hoffman, Chair

Francine Doyle, Chief Clerk

Darlene Fenton, Vice Chair

Donna Iannone, Commissioner