

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Brian Hoffman, Commissioner Donna Iannone, Commissioner Darlene Fenton, Solicitor Kenneth Levitzky, Chief Clerk Francine Doyle, Deputy Treasurer Serena Molyneux-Apichella, Sheriff Bob Montgomery, Deputy Chief Clerk Hope Verelst, Lynn, Jenna and Bethany Eberlin, and Mazie Keeney.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Iannone made a motion to approve the minutes of the June 1, 2021 Commissioners' Meeting. The motion was seconded by Commissioner Fenton and unanimously carried.

#### NEW BUSINESS:

Commissioner Fenton made a motion to proclaim June 2021 as Dairy Month. The motion was seconded by Commissioner Iannone and unanimously carried. The proclamation was read aloud by Jenna Eberlin.

Chief Clerk Francine Doyle opened the one bid received for the DES asphalt project.

1. M.R. Dirt Inc. 21186 RT 187, Towanda, PA 18848 \$26,100.00

No action was taken.

Commissioner Fenton made a motion to approve various appointments and re-appointments to various Northern Tier Regional Planning & Development Committee Advisory Boards of the following individuals: Darlene Fenton, Brian Hoffman, Donna Iannone, Rebekah Lund-Immel, Jim Rogers, Fred Jugan, Craig Harting, Chris Roenning, Peggy Black and Bob Getz, for 2021-2022. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve Change Order #2 for the Mildred Sewer System Improvement Project in the amount not to exceed \$10,000.00 plus disbursements. Scope of Services include a qualified inspector to ensure all proposed work is performed and completed in accordance with the contract documents and provide daily inspection reports. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve a purchase of service contracts between Sullivan County and Community Solutions Inc., Sullivan County Victim Services, Kelly Carruba, Esquire, Kenneth Levitzky, Esquire, Lycoming County Children and Youth, and Dr. Joseph McNamara, Dr. Nicholas Pappas, Perspectives Counseling & Consulting, LLC, for services to be provided to Sullivan County Children and Youth Services for a term of July 1, 2021 through June 30, 2022. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve a rental agreement between Sullivan County and Pealer Hall, at no cost to the county, for trivia night programs hosted by the Sullivan County Library on 6/25/2021, 7/30/2021 and 8/27/2021. The motion was seconded by Commissioner Fenton and unanimously carried.

Commissioner Iannone made a motion to approve a letter requesting the domain of SullivanCountyPA.gov. The motion was seconded by Commissioner Fenton and unanimously carried.

#### PERSONNEL:

Commissioner Iannone made a motion to approve the attendance of Elections Director Hope Verelst at the Pennsylvania County Elections Personnel Summer Conference in Macungie, PA in August, 2021 at an estimated cost of \$983.20. The motion was seconded by Commissioner Fenton and unanimously carried.

Upon recommendation of the Conservation Board, Commissioner Fenton made a motion to hire Quinn A. Hartung as Watershed Specialist, Chesapeake Bay Technician effective June 28, 2021. This is a full-time position, with benefits, after the successful completion of a 60-day probationary period. The motion was seconded by Commissioner Iannone and unanimously carried.

FISCAL: Commissioner Fenton made a motion to pay current invoices in the amount of \$291,844.19. The motion was seconded by Commissioner Iannone and unanimously carried.

REPORTS:

Prothonotary report for May was available for review.

Deputy Treasurer Serena Molyneux-Apichella presented the May report

Sheriff Bob Montgomery presented the May report.

Chief Clerk Francine Doyle opened the 10 bids received via Pennbid for the Comprehensive Recreation, Park and Greenway Plan

1. Urban Research & Development Corporation, 81 Highland Avenue, Suite 120, Bethlehem, PA 18017 \$75,955.00
2. Yost, Strodoski, Mears, 19 South Newberry Street, York, PA 17401 \$76,000.00
3. Herbert, Rowland & Grubic, 369 E Park Drive, Harrisburg, PA 17111 \$70,000.00
4. Simone Collins, Inc., 119 E Lafayette Street, Norristown, PA 19401 \$70,115.00
5. Woodland Design Associates, Inc. 119 Lincoln Street, Honesdale, PA 18431 \$66,850.00
6. GreenPlay LLC., 1021 E. South Boulder Road, Suite N, Louisville, CO 80127 \$75,999.00
7. Klavon Design Associates, 64 S. 14<sup>th</sup> Street, Pittsburgh, PA 15203 \$75,997.80
8. Environmental Planning and Design, 100 Ross Street, Suite 500, Pittsburgh, PA 15219 \$74,750.00
9. Barry Isett & Associates, 8 W. Broad Street, Hazelton, PA 18201 \$76,000.00
10. Laird Landscape Architecture, 1198 Manheim Pike, Manheim, PA 17545 \$74,887.25

No action was taken.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:37 a.m.

Sullivan County Commissioners

Attest:

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Brian Hoffman, Chair

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Francine Doyle, Chief Clerk

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Darlene Fenton, Vice Chair

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Donna Iannone, Commissioner