

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Brian Hoffman, Commissioner Darlene Fenton, Commissioner Scott Myers, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Sheriff Jared Houck, Director of Emergency Services Joe Carpenter, SEDA-COG Representative Melissa Matthews, Bethany Lambert from Sullivan Co. Victim Services, Laurel Mueller representing Eldredsville Volunteer Fire Co., resident John Richlin, and Sunshyne Lynch from the Daily Review.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Fenton made a motion to approve the minutes of the March 26, 2024, Commissioner Meeting. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Fenton made a motion to approve a proclamation by Sullivan County Commissioners recognizing April 2024 as Sexual Assault Awareness Month. The motion was seconded by Commissioner Myers, and after being read by Bethany Lambert, was unanimously approved.

Commissioner Myers made a motion to approve a proclamation by Sullivan County Commissioners recognizing the week of April 21 – 27, 2024, as National Crime Victims' Rights Week. The motion was seconded by Commissioner Fenton, and after being read by Bethany Lambert, was unanimously approved.

The meeting was recessed at 10:05 a.m. to take proclamation photos and remained in recess for Sullivan County Community Development Block Grant FFY 2024 First Public Hearing and Project Development Workshop. The meeting resumed at 10:36 a.m.

Commissioner Myers made a motion to award the bid for the communications tower construction to ECIWireless, LLC, 124 West Church Street, Dillsburg, PA 17019, in the amount of \$224,507.00, contingent upon minor data verification. The motion was seconded by Commissioner Fenton and unanimously approved. It was noted the data needing to be verified is clerical in nature.

Commissioner Fenton made a motion to approve an agreement between Montour County Commissioners and Sullivan County Commissioners for prisoner housing at a rate of \$70.00 per day for each prisoner plus medical and dental, special footwear, special diets, and transportation expenses effective April 9, 2024, for an initial term of one (1) year with automatic annual renewals subject to per diem rate change. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Myers made a motion to approve a one-year service agreement between Sullivan County and Bradford Peak effective May 31, 2024, to provide web design and hosting services at an annual rate of \$820.00 plus \$45.00 annual domain registration fee and \$210 annual maintenance fee for an interactive location map. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Myers made a motion to accept a proposal from United Heating and Air Conditioning, Costars Contract MRO 008-621 Vendor #368193, to purchase and install one Trane 5-ton rooftop heat pump unit for the Mattern Building in the amount of \$20,227.00. The motion was seconded by Commissioner Fenton and unanimously approved. It was noted the existing rooftop unit is nearing end of life and needs to be replaced.

Commissioner Hoffman made a motion to appoint William Thomas Saxe as contractor member to the Farmland Preservation Board for a three-year term ending December 31, 2026. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Fenton made a motion to approve a conference/workshop/travel request for two employees in Assessment at a total cost to the county of \$2,062.00. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Myers made a motion to approve a conference/workshop/travel request for Domestic Relations at a total cost to the county of \$40.00. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a conference/workshop/travel request for all three Auditors at a total cost to the county of \$75.00. The motion was seconded by Commissioner Myers and unanimously approved.

The Prothonotary's March 2024 report was available for review.

Treasurer Wilkins presented her March 2024 report.

INFORMATION

Commissioners approved a professional services agreement between Sullivan County and Stahl Sheaffer Engineering for a supplemental survey to address comments on the land development plan submission for the Schlock Road Communications Tower project in the amount of \$3,800.00.

Commissioners approved a check request to reimburse Hills Grove Volunteer Fire Company using Act 13 Impact funds for the successful certification of two EMTs.

Commissioners approved and paid current invoices in the amount of \$87,944.93.

Former Commissioner Bob Getz will be recognized as "Committee Member of the Year" by Northern Tier Regional Planning and Development at their full commission meeting on April 19 in Eagles Mere.

Children & Youth Director Lisa Wilcox was awarded the Blue Ribbon Champion for Safe Kids Award by the Pennsylvania Family Support Alliance at a ceremony in Harrisburg on Tuesday, April 2.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:54 a.m.

Sullivan County Commissioners:

Attest:

Brian Hoffman, Chair

Hope Verelst, Chief Clerk

Darlene Fenton, Vice-Chair

Scott D. Myers, Jr., Commissioner