

The meeting of the Sullivan County Commissioners was called to order at 10:00 a.m. on the above date by Chair Brian Hoffman. Attending were Commissioner Brian Hoffman, Commissioner Darlene Fenton, Commissioner Scott Myers, Chief Clerk Hope Verelst, Solicitor Kenneth Levitzky, Treasurer Katrina Wilkins, Sheriff Jared Houck, Children & Youth staff Lisa Wilcox, Jenice Barrett, Tori Stasiak, and Alicia Brown (paralegal), Director of Emergency Services Joe Carpenter, Planning Director Chris Roenning, Jonathan Hansen from MCM Consulting Group, and Sunshyne Lynch from the Daily Review.

Those present recited the Pledge of Allegiance to the United States Flag.

Commissioner Fenton made a motion to approve the minutes of the March 12, 2024, Commissioner Meeting. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Fenton made a motion to a second amendment to the Rights and Services Act (RASA) Grant for 2023-2024 that was originally submitted on September 2, 2022, and amended February 13, 2024, amending the subgrant budget from \$62,920.00 to \$62,955.00 effective January 1, 2023, through December 31, 2024. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Myers made a motion to approve an amended agreement between the County of Sullivan and Sullivan County Victim Services that was originally approved January 16, 2024, to serve as consultant and service coordinator related to the Rights and Services Act (RASA) Grant, effective January 10, 2024, through December 31, 2024, amending the fee from not to exceed \$52,062.00 to not to exceed \$23,308.00. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a proclamation by Sullivan County Commissioners recognizing April 2024 as Pennsylvania 811 Safe Digging Month. The motion was seconded by Commissioner Myers, and after being read by Commissioner Hoffman, was unanimously approved.

Commissioner Fenton made a motion to approve a proclamation recognizing April 2024 as Child Abuse Prevention Month. The motion was seconded by Commissioner Myers, and after being read by Children & Youth Caseworker Tori Stasiak, was unanimously approved.

The Chief Clerk opened sealed bids received for the Communications Tower Construction as follows:

Contractor	Total
Patriot Towers, Inc. - 870 Scottsville Chili Road Scottsville, NY 14546	\$349,250.00
Pyramid Network Services, LLC - 6615 Towpath Rd East Syracuse, NY 13057	\$428,288.00
Skyhook, Inc. - 550 Zenith Road Nescopeck, PA 18635	\$238,500.00
Tpg Telecom, LLC - 300 Poplar St Suite 200 Richland, PA 17087	\$642,750.00
ECIWireless, LLC - 124 West Church Street Dillsburg, PA 17019	\$224,507.00
Elevated Consulting LLC - 45 Morningside Dr Cortland, NY 13045	\$299,830.00

Commissioner Myers made a motion to approve an agreement between Columbia County and Sullivan County for prisoner housing at a rate of \$80.00 per day for occupied prison space plus medical, external supervision, rehabilitation, and transportation expenses effective January 1, 2024, for a term of one (1) year with the option to renew for an additional year beginning in January 2025. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Myers made a motion to accept a quote from Keystone Communications, Costars vendor #040-E23-217, to purchase and install a required UHF simulcast system for the Schlock Road tower project to in the amount of \$33,335.00. The motion was seconded by Commissioner Fenton and unanimously approved. Joe Carpenter noted this equipment will expand county-wide emergency radio service coverage.

Commissioner Fenton made a motion to approve a consent agreement related to the FFY 2023 State and Local Cybersecurity Grant Program through PEMA. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Myers made a motion to approve a two-year lease agreement between Sullivan County and Dr. Margery Hinebaugh for 525 square feet of office space (Suites 7, 8, 9) at the Sullivan County Medical Center beginning April 1, 2024, at a rate of \$300.00 per month. The motion was seconded by Commissioner Fenton and unanimously approved. Commissioner Fenton noted this amount is for rent only. Dr. Hinebaugh will also be billed for building improvements she has requested for the rental space.

Commissioner Myers made a motion to approve an amended agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority, and Endless Mountain Behavior Health Center effective September 11, 2023, through June 30, 2024. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Myers made a motion to approve an agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority, and Stacey Karchner effective May 1, 2024, for a period of 8 weeks. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Myers made a motion to approve an agreement between Bradford County Human Services, Early Intervention Program, and Julie Schlosser effective April 1, 2024, to June 30, 2024. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve three requests from Laporte Volunteer Fire Company to use the park on the following dates: March 31, 2024 – Easter Egg Hunt, July 7, 2024 – Carpenter’s Cruise, and July 15 – 31, 2024 – LVFC Carnival. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Myers made a motion to approve a request from the Laporte Enhancement Committee to use the park on May 25, 2024 (rain date May 26, 2024) for Market Day. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Fenton made a motion to approve a conference/workshop/travel request for the Prothonotary at a total cost to the county of \$150.00. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Myers made a motion to approve a conference/workshop/travel request for Human Services – Opioid at a total cost to the county of \$474.40. The motion was seconded by Commissioner Fenton and unanimously approved.

Commissioner Myers made a motion to approve a conference/workshop/travel request for Children & Youth at a total cost to the county of \$752.00. The motion was seconded by Commissioner Fenton and unanimously approved.

PUBLIC COMMENT

Joe Carpenter asked what services Dr. Hinebaugh will provide at the Medical Center, and the Commissioners clarified she will provide chiropractic services.

INFORMATION

Commissioners approved and paid current invoices in the amount of \$204,185.99.

There being no additional business to discuss, Commissioner Fenton made a motion to adjourn the meeting at 10:23 a.m.

Sullivan County Commissioners:

Attest:

Brian Hoffman, Chair

Hope Verelst, Chief Clerk

Darlene Fenton, Vice-Chair

Scott D. Myers, Jr., Commissioner