

**SULLIVAN COUNTY COMMISSIONERS' MEETING      May 3, 2016**

The meeting of the Sullivan County Commissioners was called to order at 10:00 AM on the above date by Chairman Wylie Norton. Attending were Commissioners Brian Hoffman and Donna Iannone, Solicitor Kenneth Levitzky, Director of Planning & Development Mike Hufnagel, Tax Claim Director Janice Walsh and Megan Kiner from the Sullivan Review.

Those present recited the Pledge of Allegiance to the United States Flag.

A motion was made by Commissioner Hoffman to approve the minutes of the April 19, 2016 Commissioners' Meeting. The motion was seconded by Commissioner Iannone and unanimously carried.

Under Public Comment, Commissioner Iannone read email regarding a student's appreciation of the Backpack Program.

Commissioner Iannone made a motion to approve two private land sales and two removals of unlivable structures from the Tax Claim list at Tax Claim's request. Land Parcel #05-007-0011-001 in Eagles Mere Borough will be transferred to the Brogan Survivors Revocable Trust A for a bid of \$25. Land Parcel #03-024-0036 in Davidson Township will be transferred to Walter Botsford for a bid of \$100. Both parcels are too small for building upon. The unlivable structures located in Murraytown, known as Parcel #02-068-0045-L06 and #02-068-0045-L07, will be transferred back to landowners Paul and Linda Frantz, who will demolish the structures within 90 days of the transfer. The unlivable structure (mobile home) on Parcel #10-064-0018-L01 in Hillsgrove will be transferred back to the current owner Christopher Leonard. These transfers will relieve the County of potential liability and cleanup costs. The motion was seconded by Commissioner Hoffman and unanimously carried.

At 10:22 a.m. the Sullivan County Commissioners went into an Executive session to discuss a contractual matter regarding the bid award for the Loyalsock Streambank Stabilization project. The Executive session included Planning Director Hufnagel. At 10:37 a.m. the Executive session ended and the Commissioners' Meeting resumed.

Commissioner Hoffman made a motion to approve the Loyalsock Streambank Stabilization bid award to Insinger Excavating Inc., located at 3046 Dushore-Overton Road, Dushore, PA 1861, pursuant to recommendation by John Coleman, Engineer/President of Coleman Environmental Engineering, LLC with a bid of \$54,131.00. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Hoffman made a motion to approve four Temporary Access and Construction Easement agreements with Loyalsock Streambank property owners in Forksville, PA – namely: Thomas R. Jones for the Loyalsock Cabin Association; Charles and Kathleen Schweitzer; Michael and Mary Ann Stasiunas; and John Thomas Yarnall. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to acknowledge the hire of Sarah Jensen and Wendy Worthington as part time employees for the Sullivan County Library through the Experience Works program. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Hoffman made a motion to acknowledge high school student, Charles Cerulli, as a volunteer for the Sullivan County Library. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Hoffman made a motion to acknowledge that Sheriff Montgomery has accepted the resignation of Joshua Heckman as a Deputy Sheriff effective today, May 3, 2016. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Norton made a motion to approve the 2015 tax reports for the Liquid Fuels Tax Fund, Act 44 Tax Fund, and the Act 89 Tax Fund. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Iannone made a motion to approve District Justice Jennifer Vandine to attend the Conference 43 – Special Judges Association conference at the Wyndham Gettysburg in Gettysburg from June 15<sup>th</sup> through 18<sup>th</sup>. There is an anticipated cost of \$795 to the County for registration fees, lodging, and mileage. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Hoffman made a motion to approve paying the current bills totaling \$82,468.51; including \$ 12,850.00 to Keystone Communications for 911 Maintenance contract for period of 3/1/2016 to 8/31/2016; \$7,609.20 to various Election Board Officers for Election night compensation; \$17,083.73 to Columbia County Prison for housing Sullivan County inmates for March 2016; and \$2,915.00 to Memorial Hospital for contracted Drug and Alcohol Screens for January, February and March 2016 for the Probation Department. The motion was seconded by Commissioner Iannone and unanimously carried.

Under information, Commissioners gave an update on their efforts regarding their future County Economic Development Summit and upcoming Drug & Alcohol Awareness Symposium.

There being no additional business to discuss, Commissioner Norton made a motion to adjourn the meeting at 10:52 AM. Commissioner Hoffman seconded the motion and the motion unanimously carried.

SULLIVAN COUNTY COMMISSIONERS

ATTEST:

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Wylie S. Norton, Chairman

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Edna M. Schweitzer, Chief Clerk

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Brian Hoffman, Vice Chairman

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Donna Iannone, Commissioner