

The meeting of the Sullivan County Commissioners was called to order at 10:00 AM on the above date by Chairman Wylie Norton. Attending were Commissioners Brian Hoffman and Donna Iannone, Children & Youth Services Director, Lisa K. Wilcox, Human Services Director Mark Roinick, Sheriff Robert Montgomery, 2016-2017 Dairy Princess Elizabeth Fluck and 2016-2017 Dairy Ambassador Noah Phillips.

Those present recited the Pledge of Allegiance to the United States Flag.

A motion was made by Commissioner Hoffman to approve the minutes of the May 17, 2016 Commissioners' Meeting. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Hoffman made a motion to approve the Proclamation of June 2016 as June Dairy Month in Sullivan County. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve the Membership Application for Edna Schweitzer, Chief Clerk as Primary Member in The Society of County Human Resource Professionals of Pennsylvania for 2016; with Francine Doyle, Deputy Chief Clerk as alternate/backup member. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Iannone made a motion to approve the Engagement agreement with Larson, Kellett & Associates, P.C. for application of agreed-upon procedures regarding the Department of Human Services Single Audit Supplement; for an audit review of fiscal year ending June 30, 2015 at a cost of \$2,000 plus out-of-pocket costs. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Hoffman made a motion to approve the Engagement agreement with Larson, Kellett & Associates, P.C. for an audit of Sullivan County's financial statements for the calendar year of 2015; at an estimated cost of \$39,000 to \$45,000 plus travel and other out-of-pocket costs. The motion was seconded by Commissioner Norton and unanimously carried.

Commissioner Hoffman made a motion to approve the Program Management Agreement for The Emergency Food Assistance Program (renewal of the Pennsylvania Department of Agriculture's contract with Sullivan County to administer The Emergency Food Assistance Program); for a contract period of October 1, 2016 through September 30, 2021. The motion was seconded by Commissioner Norton and unanimously carried.

Commissioner Hoffman made a motion to approve the CDBG Contract APPENDIX C Modifications. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Hoffman made a motion to approve re-appointments to the following NTRP&DC Advisory Boards for a one year term of 7/1/2016 to 6/30/2017: regarding the Economic Development Advisory Board re-appointments are Chelsea Myers, Brian Hoffman and Karen Evangelisti; regarding the Local Loan Review Advisory Board re-appointments are Fred Fiester, James Rogers, and Peggy Black; regarding the Rural Area Transportation Advisory Board re-appointments are Brian Hoffman, Robert Getz, and Fred Jugan; regarding Local Elected Officials – they are the County Commissioners (Wylie Norton, Brian Hoffman and Donna Iannone); and regarding Member at Large re-appointment is Jody Place. The motion was seconded by Commissioner Norton and unanimously carried.

Commissioner Iannone made a motion to approve the Director of Elections, Francine Doyle to attend the Pennsylvania County Election Officials Conference at the Penn Stater Conference Center in State College from August 15th through 18th at a cost of \$714.00 to the County for registration, lodging, meals and mileage. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Hoffman made a motion to approve paying the current bills totaling \$ 137,471.49; including \$ 15,515.72 to Columbia County Prison for April housing of Sullivan County inmates; and \$ 30,536.00 to PCORP for the 1st installment of the FY 16/17 General Liability insurance premium. The motion was seconded by Commissioner Iannone and unanimously carried.

There being no additional business to discuss, Commissioner Norton made a motion to adjourn the meeting at 10:35AM. Commissioner Iannone seconded the motion and the motion unanimously carried.

SULLIVAN COUNTY COMMISSIONERS

ATTEST:

Wylie S. Norton, Chairman

Edna M. Schweitzer, Chief Clerk

Brian Hoffman, Vice Chairman

Donna Iannone, Commissioner