# SULLIVAN COUNTY COMMISSIONERS' MEETING February 9, 2016

The meeting of the Sullivan County Commissioners was called to order at 10:00 AM on the above date by Chairman Wylie S. Norton. Attending were Commissioners Brian Hoffman and Donna Iannone, Solicitor Kenneth Levitzky, Chief Assessor Kristin Montgomery, Sheriff Robert Montgomery, and Megan Kiner from the Sullivan Review.

Those present recited the Pledge of Allegiance to the United States Flag.

A motion was made by Commissioner Hoffman to approve the minutes of the January 26, 2016 Commissioners' Meeting. The motion was seconded by Commissioner Iannone and unanimously carried.

A motion was made by Commissioner Iannone to acknowledge that Sheriff Montgomery has chosen not to retain Greg Tischler as a Deputy Sheriff. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Hoffman made a motion to approve Resolution No.1 authorizing the Sullivan County Assessment Office to issue a separate tax parcel number for the value of an active gas well pad. Commissioner Hoffman clarified that this is the initial step towards assessing an active gas well pad. The motion was seconded by Commissioner Iannone and unanimously carried.

A motion was made by Commissioner Hoffman and seconded by Commissioner Iannone to approve the Vacation/Sick/Personal Leave Donation Policy as an Addendum to the Sullivan County Personnel Policy effective 2/9/2016. This is a voluntary program to be used on an "as needed " basis. The motion was unanimously carried.

Commissioner Iannone made a motion to approve the Tax Claim Bureau request to exonerate uncollected taxes on Parcel #01-098-0022-L06. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Norton made a motion to approve an increase to the BMO Mastercard limit for Library purchases to $1500.00 per month. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Iannone made a motion to appoint Sharon Norton to the Sullivan County Children & Youth Services Advisory Board for the term of 1/1/2016 to 12/31/2018. The motion was seconded by Commissioner Hoffman and unanimously carried.

Commissioner Hoffman made a motion to approve Lisa K. Wilcox, Director; Stephanie Hemighaus, Fiscal Administrator; and Kenneth Levitzky, Solicitor – all with Children and Youth Services to attend the Pennsylvania Children and Youth Administrators Quarterly Conference on March 8 through 11, 2016 in State College with costs to the County for registration, meals and lodging, and travel expenses anticipated at $1,271.00 for all three attendees. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Iannone made a motion to approve paying the current bills totaling $98,385.04. The motion was seconded by Commissioner Hoffman and unanimously carried.

**Deputy Prothonotary Karen Baumunk reviewed the Prothonotary's report for January 2016. The Record Improvement Fund balance was $238.00 and the Recorder Record Improvement Fund balance was $ 357.00 with a balance paid to the County of $10,841.52.**

**There being no additional business to discuss, Commissioner Iannone made a motion to adjourn the meeting at 10:20 AM. Commissioner Hoffman seconded the motion and the motion unanimously carried.**

**SULLIVAN COUNTY COMMISSIONERS** **ATTEST:**

**Wylie S. Norton, Chairman** **Edna M. Schweitzer, Chief Clerk**

**Brian Hoffman, Vice Chairman**

**Donna Iannone, Commissioner**