

**The meeting of the Sullivan County Commissioners was called to order at 10:00 AM on the above date by Chairman Wylie Norton. Attending were Commissioner Brian Hoffman, Commissioner Donna Iannone, Solicitor Kenneth Levitzky, Human Services Director Mark Roinick, Planning Director Michael Hufnagel, and Megan Kiner from the Sullivan Review. Those present recited the Pledge of Allegiance to the United States Flag.**

**A motion was made by Commissioner Iannone to approve the minutes of the October 18, 2016 Commissioners' Meeting. The motion was seconded by Commissioner Hoffman and unanimously carried.**

**Under Public Comments: Commissioner Iannone gave thanks to all who volunteered during the Hillsgrove Flood and to those who helped serve with County Emergency Services.**

**Commissioner Iannone also noted she was selected to serve on the CCAP Energy Environment and Land Use Board for 2017.**

**Commissioner Norton noted he was reappointed to serve on the Ag Committee Board for 2017.**

**Commissioner Norton made a motion to approve a change in the Donation agreements with the Little League and AYSO Soccer organizations allowing the receiving parties to use the funds at their discretion. The motion was seconded by Commissioner Iannone and unanimously carried.**

**Commissioner Hoffman made a motion to approve a Change Order for the Forksville Streambank Stabilization Project with Insinger Excavating Inc.; reflecting an additional cost of \$1,375.00 and an extension of 60 days to the contract. The motion was seconded by Commissioner Norton and unanimously carried.**

**Commissioner Hoffman made a motion to approve the PEMA State Fiscal Year 2016-2017 Hazardous Material Response Fund Grant Agreement for Sullivan County. The motion was seconded by Commissioner Iannone and unanimously carried.**

**Commissioner Iannone made a motion to acknowledge the Conditional Award of Funds through the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund at \$70,000 for the Sullivan County Rental Assistance Program and approve the Commitment letter for participation. The motion was seconded by Commissioner Hoffman. During the discussion phase Human Services Director Mark Roinick advised there would be further information and paperwork required shortly regarding this award and recommended this agenda item be tabled till the next meeting. Commissioner Iannone withdrew her initial motion and made a motion to table this agenda item till the next meeting. Commissioner Hoffman seconded the motions and they were unanimously carried.**

**Commissioner Iannone made a motion to amend the date of hire for Amanda L. Hottenstein as a Caseworker I as effective October 31, 2016 for Sullivan County Children & Youth Services. The motion was seconded by Commissioner Hoffman and unanimously carried.**

**Chief Clerk Schweitzer opened the two (2) sealed bids received for Liquid Propane delivery to the Courthouse. Bid #1 was from Superior Plus Energy Services at 112 Broad Street, Montoursville, PA 17754. Bid #2 was from Paraco Gas Corp. at 26741 State Route 267, Friendsville, PA 18818. These bids were received timely as outlined in the bid notice.**

**Commissioner Iannone made a motion to approve the Purchase of Service contracts between Bradford and Sullivan County Joinder, on behalf of the Bradford County Human Service Agency, operator of Bradford/Sullivan County Mental Health/Intellectual Disability Programs and 9 providers: Futures Community Support Services, Inc.; Bayada Home Health Care, Inc.; Martha Lloyd Community Residential Facility, Inc.; Penn-York Opportunities for the Handicapped, Inc.; Pediatric Services of America Inc.; NHS Human Services; Youth Advocate Programs, Inc.; Secure Rehabilitation and Vocational Enterprises, Inc.; and Endless Mountains Transportation Authority; all to provide services to Sullivan County for the period of July 1, 2016 to June 30, 2017. The motion was seconded by Commissioner Hoffman and unanimously carried.**

**Commissioner Hoffman made a motion to approve Francine Doyle, Director of Elections to attend the Winter Meeting of the Eastern PA County Election Personnel in Harrisburg with an anticipated cost of \$143.00 to the County for registration, lodging, and meals. The motion was seconded by Commissioner Iannone and unanimously carried.**

**Commissioner Iannone made a motion to approve Chelsea Myers, CDBG Coordinator to attend the Economic Development Organization Forum in State College with an anticipated cost of \$89.00 to the County for mileage. The motion was seconded by Commissioner Hoffman and unanimously carried.**

**Commissioner Iannone made a motion to approve Amanda Hottenstein, Caseworker I for Sullivan County Children & Youth Services to attend the Nurturing Parenting Program Facilitator training in Canton, Ohio with anticipated costs of \$770.00 to the County for registration, lodging and meals. The motion was seconded by Commissioner Hoffman and unanimously carried.**

**Commissioner Hoffman made a motion to approve Stephanie Hemighaus, Fiscal Technician and Lisa Wilcox, Director of Children & Youth Services to attend the Title IV-E Eligibility Form Training at CCAP in Harrisburg, with an anticipated**

cost to the County of \$20.00 for registration/lunch fees. The motion was seconded by Commissioner Iannone and unanimously carried.

Commissioner Hoffman made a motion to approve paying the current bills totaling \$131,233.84; including \$ 30,251.88 to Larson Kellett & Associates for Professional services; \$3,000. 00 to McNees for Professional Services; \$3,230.00 to Memorial Hospital for D&A Screenings; \$5,000.00 to Appraisal & Marketing Associates for Sullivan Terrace Appraisal; \$6,500.00 to County of Northampton for purchased Residential program services for Children & Youth; and \$ 9,380.00 to Tyler Technologies for Assessment software. The motion was seconded by Commissioner Iannone and unanimously carried.

**Under Public Comment:** Human Services Director Mark Roinick stated he now has been given a PIV access card that allows him to track local Veterans claims for those who have given him a Power of Attorney to do so. This ability can help with potential Veteran claims issues. He stated there is no cost to the County for this card.

There being no additional business to discuss, Commissioner Norton made a motion to adjourn the meeting at 10:21 AM. Commissioner Iannone seconded the motion and the motion unanimously carried.

SULLIVAN COUNTY COMMISSIONERS

ATTEST:

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Wylie S. Norton, Chairman

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Edna M. Schweitzer, Chief Clerk

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Brian Hoffman, Vice Chairman

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Donna Iannone, Commissioner